

Meeting Minutes

Hutchinson Elementary

Date: **March 10, 2022**

Time: **6:00 p.m.**

Location: Zoom Meeting ID: 848 652 6951 Passcode: tigers

- I. Call to order: 6:06 p.m.
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Ms. Melissa St. Joy	P
Parent/Guardian		
Parent/Guardian		
Parent/Guardian		
Instructional Staff	Krystil Oliver	P
Instructional Staff	Brittany Jenkins Bingham	P
Instructional Staff	Laila Ogunyomi	P
Community Member	Michael Hopkins	P
Community Member	Zakiya Lescott	P
Swing Seat	Marquaan West	P
Student (High Schools)	N/A	

Quorum Established: **Yes**

III. Action Items

- a. **Approval of Agenda:** Motion made by: **B. Jenkins-Bingham** Seconded by: **Z. Lescott**
Members Approving: K. Oliver, B. Jenkins Bingham, L. Ogunyomi, Z. Lescott, M. West, M. Hopkins
Members Opposing:
Members Abstaining:
Motion Passes
- b. **Approval of Previous Minutes:** Motion made by: **B. Jenkins-Bingham** Seconded by: **K. Oliver**
Members Approving: K. Oliver, B. Jenkins Bingham, M. Hopkins, L. Ogunyomi, Z. Lescott, M. West
Members Opposing:
Members Abstaining:
Motion Passes

- c. **Approval of Budget FY23:** Motion made by: [K. Oliver](#) Seconded by: [B. Jenkins Bingham](#)
Members Approving: K. Oliver, B. Jenkins Bingham, M. Hopkins, Z. Lescott, M. West
Members Opposing: L. Ogunyomi
Members Abstaining:
Motion Passes

IV. Discussion Items

Discussion Item 1: Budget Presentation Summary:

- a. Ms. St. Joy stated that no changes were made to the budget since our last meeting on 2/24/22.
- b. Mrs. St. Joy had conversations with all employees with abolished positions so that they would be able to participate in the internal job fair.
- c. The school business manager position was a vacant position that will not be filled in the upcoming school year. Ms. St. Joy and Mrs. Long will continue the work of the school business manager.
- d. There are concerns about how Hutchinson will continue to engage the school and community without the “Communities In School” Program. Ms. St. Joy discussed planning with the Cares Team and the parent liaison to continue the work of community engagement. Hutchinson will also seek help from partners. If additional students enroll next year, (+259) an extra \$10,000 will be allotted for engagement.

Principal’s Report

- e. Hutchinson’s staff and students received incentives for attendance
- f. The cluster food bank is scheduled for 3/15/22 (9am-Noon).
- g. Upcoming principal conversations will be held on 3/14/22 (10am and 5pm)
- h. South Atlanta Senior Walk April 15th
- i. Georgia Milestone Testing will begin May 2nd-May 13th.

- V. **Announcement:** Mr. Hopkins thanked Ms. St. Joy and Mrs. Ogunyomi for attending the Hammond Park Community meeting. He announced that the meetings are every 2nd

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Saturday of each month, and he will send the info. to the team. Our next meeting will be May 12th @ 6:00 p.m.

VI. Adjournment

Motion made by: [K. Oliver](#) Seconded by: [B. Jenkins Bingham](#)

Members Approving: [K. Oliver](#), [B. Jenkins Bingham](#), [M. Hopkins](#), [L. Ogunyomi](#), [Z. Lescott](#), [M. West](#)

Members Opposing:

Members Abstaining:

Motion Passes

ADJOURNED AT 6:27 p.m.

Minutes Taken By: [Krystil Oliver](#)

Position: [Secretary](#)

Date Approved: [5/12/22](#)